

TOWN OF SHEFFIELD
COUNCIL ON AGING
January 16, 2014
SENIOR CENTER
6:00PM

Members Present: Jeff Browne, Chairman
Kathy Staropoli, Vice Chairman
Michelle Harwood
Dick Magenis, Secretary
Helen Johnston
David Smith Jr.
Carol Sica

Others Present: John Arthur Miller, Senior Center Director
Nadine Hawver, Assistant to the Director
Claudia Martin – President of The Friends of the Sheffield Senior Center

Chairman Browne called the meeting to order at 6:02PM.

APPROVAL OF MINUTES:

Minutes of the December 8, 2013 were presented for approval. With a few minor corrections, Motion to approve was made by Michelle Harwood, seconded by Dick Magenis. The motion carried unanimously.

EXPENSE REPORT:

Director Miller presented both the COA budget and the State Formula grant. He mentioned we are tight, we will have to be very cautious with our spending for the remaining months of the fiscal year. Motion to accept the financial reports was made Michelle Harwood, seconded by Dick Magenis. The motion carried unanimously.

DIRECTOR REPORT:

1. Program Updates - John-Arthur mentioned several new programs, Qigong and the Men's Breakfast are attracting new people. We have combined Jan/Feb in one newsletter to reduce expenses. Nadine will be working with Bayer to create a program for National Senior Independence month which is February. Shelly Brooks will be offering a weekly Scrapbooking session to help seniors organize their photos into books that they can keep or give as gifts. Michelle Harwood followed up with the Members of the Friends to see if there were any skills/volunteers to help us increase programing. Claudia Martin has offered lessons on needlework on plastic canvas, Fred Harwood has offered computer classes on Apple computers and photo classes.
2. John-Arthur presented the proposed FY15 Budget. There was extensive discussion on the aggressiveness of the request. Most importantly is the center's need for a full-time director. We have exhausted our ability to reach our senior population with the hours we currently have. Based on Sheffield's population of 3257 our seniors are 27.9% of the population. We are reaching about 15% and know we have to do better. Especially those that are housebound and unable to get to events at the center. We need to be able to do more person to person outreach. Our experience shows us that it often takes 4-6 visits before a senior accepts our assistance. Currently the senior center budget is .56% of the total town budget. With our request we will be at .70% of the town budget. So while the numbers seem high our total percentage of the town budget is under 1% of the total budget. Motion to approve presenting the proposed budget was moved by Helen Johnston, seconded by Kathy Staropoli. Approved unanimously.

OLD BUSINESS:

None

NEW BUSINESS:

1. January 22, 2014 there will be a meeting of the Sheffield Emergency Rest Center Partnership – JA will attend as a Senior Center representative.
2. The COA would like to ask the Friends to purchase a wireless sound system. Motion was made by Dick Magenis and seconded by David Smith Jr. Motion passed unanimously.

Public Comment: Claudia Martin reported that the Friends of the Sheffield Senior contributed \$7,000-\$8,000 to the center in calendar year 2013. Chairman Browne thanked the friends for their consistent hard work and support.

Next meeting has been scheduled for February 28, 2014 9AM

Chairman Browne asked for a motion to adjourn at 7:15PM motion made by Dick Magenis and 2nd by Kathy Staropoli, approved unanimously.

Respectfully submitted:

Nadine A Hawver

Assistant to the Director